



FAYETTEVILLE REGIONAL ASSOCIATION OF REALTORS®, INC.

P.O. BOX 53189 • 2412 RAEFORD ROAD • FAYETTEVILLE, NORTH CAROLINA 28305
(910) 323-1421 • FAX (910) 323-0955 • www.fayettevillencrealtors.com



The REALTOR® application needs to be filled out completely and must be signed by the applicant and the broker-in-charge.

The membership application fee is \$125.00 for primary members only and is to be paid when the applicant turns in their application.

The annual dues are **\$500.00** and are due each January. The fee for the annual dues is prorated monthly and is to be paid when the applicant turns in their application. The pro-rations for 2012 are as follows:

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
REALTOR® Primary*	\$500	\$495	\$455	\$410	\$370	\$335	\$285	\$245	\$205	\$160	\$120	\$80
REALTOR® Secondary**	\$215	\$200	\$180	\$165	\$145	\$125	\$110	\$90	\$75	\$55	\$40	\$20

* Primary REALTOR® Member – An Applicant that is not currently a Member of any other Association of REALTORS®.

** Secondary REALTOR® Member – An Applicant that is currently a member of another Association of REALTORS® prior to applying for membership with our Association.

INDOCTRINATION/ORIENTATION COURSE:

The Indoctrination/Orientation Course is a four and a half hour class that all new applicants to the Fayetteville Regional Association of REALTORS® are required to take before being approved for REALTOR® membership. If you are a new applicant and have never been a member of the Fayetteville Regional Association of REALTORS® you will need to attend this course. It educates you on the Fayetteville Regional Association of REALTORS® Bylaws, MLS Rules and Regulations, and the Code of Ethics. The course satisfies the National Association of REALTORS® requirement of a Code of Ethics class to be taken every four years.

The Indoctrination/Orientation Course is offered every other month. New Applicants are automatically scheduled for the course when they turn in their application and will receive a letter from the Association about two weeks prior to the course. They are required to attend the Indoctrination/Orientation Course before they can be inducted into the Fayetteville Regional Association of REALTORS®. After you are inducted into the Association, you will be granted access to the NCAR Standard Forms.

TO JOIN MLS:

If you are applying as a new firm, after completing the requirements for membership and being inducted into the Association you will then be eligible to join the Multiple Listing Service. You must have an active Brokers license or Appraisers license to join MLS. There is a one time **\$750.00** Initiation Fee. The MLS Service Fee is **\$60.00** per month. Each new listing is **\$12.00**.

NOTE: TO SERVE YOU MORE EFFECTIVELY, PLEASE CALL THE ASSOCIATION OFFICE AT (910) 323-1421 TO SCHEDULE AN APPOINTMENT TO RETURN YOUR APPLICATION. YOU MAY RETURN YOUR APPLICATION AND GET YOUR SUPRA KEY IN THE SAME APPOINTMENT. PLEASE NOTE THAT YOUR APPOINTMENT WILL TAKE APPROXIMATELY 30 MINUTES.

PROCEDURES FOR NEW REALTOR® APPLICANTS:

If you are a new agent with an existing company applying for REALTOR® membership, you will only need to complete page 1 of the application. If you are applying for REALTOR® membership and are opening a new firm, you will also need to complete page 2 of the application.

The REALTOR® application needs to be filled out completely and must be signed by the applicant and the broker-in-charge. Please return it to the FAYETTEVILLE REGIONAL ASSOCIATION OF REALTORS® with a check or money order for the appropriate amount. If you have any questions, please call the Association Office at (910) 323-1421.

After submitting your application, your name is presented to General Membership in the monthly online newsletter so that any opposition from Association Members may be sent to the Association Office in writing. If there is no opposition, your name will be presented to the Officers and Directors for approval.

Processing of your application can take up to 60 days. After attending the Indoctrination/Orientation Course and approval of your application by the Officers and Directors, you will be inducted at the next Association Meeting. The Indoctrination/Orientation Course is mandatory for membership.

By returning the application you are authorizing the Membership Committee to investigate your business practice, credit standing, and any further investigation deemed necessary.

You are further advised that if you have a partner or a principal in a corporation and if such person or persons hold a real estate license, they must apply for REALTOR® Membership.

FEES FOR MEMBERSHIP ARE AS FOLLOWS:

REALTOR® Annual Dues are **\$500.00** (This includes Membership in the State and National Associations). The application fee for primary REALTOR® Membership is **\$125.00**. There is no application fee for secondary members.

Dues are pro-rated monthly for incoming Members. Dues are **NOT** pro-rated for those Members that resign, move, change to a non-member firm, etc.

There are **NO** refunds for Membership dues!!!

TO OBTAIN A SUPRA KEY, THE AUTHORIZATION FORM MUST BE SIGNED BY THE DESIGNATED REALTOR®.

To serve you more effectively, please call the Association office at (910) 323-1421 to schedule an appointment to get your Supra KEY. Please note that your appointment will take approximately 30 minutes.

ACTIVEKEY:

ActiveKEY provides an efficient way for real estate professionals to access KeyBoxes and to receive information about showings and more. ActiveKEY is the first lockbox key designed by real estate professionals. ActiveKEY keeps itself updated 24/7 through frequent cellular connections with the Supra network, and includes many agent-friendly features. The pro-rations for the ActiveKEY are as follows:

Start Date	End Date	System Fee	Sales Tax	Activation Fee	TOTAL	Insurance (Optional)	Total with Insurance
06/23/11	07/22/11	\$185.15	\$12.96	\$80.00	\$278.11	\$25.00	\$303.11
07/23/11	08/22/11	\$171.23	\$11.99	\$90.00	\$273.22	\$25.00	\$298.22
08/23/11	09/22/11	\$156.96	\$10.99	\$90.00	\$257.95	\$25.00	\$282.95
09/23/11	10/22/11	\$142.69	\$9.99	\$90.00	\$242.68	\$25.00	\$267.68
10/23/11	11/22/11	\$128.42	\$8.99	\$90.00	\$227.41	\$25.00	\$252.41
11/23/11	12/22/11	\$114.15	\$7.99	\$90.00	\$212.14	\$25.00	\$237.14
12/23/11	01/22/12	\$99.88	\$6.99	\$90.00	\$196.88	\$25.00	\$221.88
01/23/12	02/22/12	\$85.62	\$5.99	\$90.00	\$181.61	\$25.00	\$206.61
02/23/12	03/22/12	\$71.35	\$4.99	\$90.00	\$166.34	\$25.00	\$191.34
03/23/12	04/22/12	\$57.08	\$4.00	\$90.00	\$151.07	\$25.00	\$176.07
04/23/12	05/22/12	\$42.81	\$3.00	\$90.00	\$135.80	\$25.00	\$160.80
05/23/12	06/17/12	\$28.54	\$2.00	\$90.00	\$120.54	\$25.00	\$145.54

The ActiveKEY Lease is billed annually on July 23 and the initial fee is prorated monthly. The ActiveKEY fees must be paid with a check or debit/credit card. All payments are processed electronically. Cash, money orders, or cashier checks cannot be accepted for payment.

Lost/Theft/Accidental Damage Insurance is \$25.00 per year and is billed annually on July 23. Insurance is not prorated. The replacement cost of the ActiveKEY without insurance is \$266.43.

EKEY:

Using eKEY software turns your smartphone into a lockbox key. You may use your BlackBerry, iPhone, or Android powered phone. The eKEY fee is billed on the 23rd of each month by debit or credit card only. The Activation Fee and eKEY FOB/Adapter must be paid for during your initial setup appointment.

Start Date	End Date	Service Type	Monthly Service Fee	Service Fee with Tax	Activation Fee	eKEY FOB/Adapter
07/23/11	07/22/12	Basic	\$17.61	\$18.84	\$90.00	\$60.00
07/23/11	07/22/12	Professional	\$25.33	\$27.10	\$90.00	\$60.00

KEYBOXES:

You may purchase a Supra iBox from the Association for \$110.00.

SUPRA PRODUCTS, INC.
AGENT AUTHORIZATION

This is to authorize _____ who is an agent
(Please print name of agent)

with the Company name below to become a party to a National Cooperative Bank
Keyholder System Lease Agreement

Print Name of Designated REALTOR®

Signature of Designated REALTOR®

Company

Telephone Number

Address

Date

City, State, Zip

E-Mail

Approved by the **Association/MLS** to issue a SupraKey to the agent named herein:

Signature of Association/MLS

Date

.....

OFFICE USE ONLY:

Note: Please attach to original lease agreement.

Organization Signature

Date



APPLICATION FOR REALTOR® MEMBERSHIP
FAYETTEVILLE REGIONAL ASSOCIATION OF REALTORS®, INC.



To the Fayetteville Regional Association of REALTORS®, I hereby apply for REALTOR® Membership in the above named Association and am enclosing my check in the amount of \$ _____ *for my Annual Dues payable to Fayetteville Regional Association of REALTORS®. My dues will be returned to me in the event of non-election. In the event of my election, I agree to abide by the Code of Ethics of the National Association of REALTORS®, which includes the duty to arbitrate, and the Constitution, Bylaws and Rules and Regulations of the above named Association, the State Association and the National Association, and if required, I further agree to satisfactorily complete a reasonable and non-discriminatory written examination on such Code, Constitutions, Bylaws and Rules and Regulations. I understand membership brings certain privileges and obligations that require compliance. Membership is final only upon approval by the Board of Directors and may be revoked should completion of requirements, such as orientation, not be completed within timeframe established in the association's bylaws. I understand that I will be required to complete periodic Code of Ethics training as specified in the association's bylaws as a continued condition of membership.

NOTE: Applicant acknowledges that if accepted as a member and he/she subsequently resigns from the Association or otherwise causes membership to terminate with an ethics complaint pending, the Board of Directors may condition renewal of membership upon applicant's certification that he/she will submit to the pending ethics proceeding and will abide by the decision of the hearing panel. If applicant resigns or otherwise causes membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while applicant was a REALTOR®.

* Amount shown is prorated according to month joining. I hereby submit the following information for your consideration:

Name: (please print) _____ Ms. Miss Mrs. Mr.
AS SHOWN ON LICENSE

Real Estate License #: _____ Nickname: _____

Licensed/certified appraiser: Yes No Appraisal License #: _____

Date of Birth: _____

Office Name: _____

Office Address: (include zip) _____

Phone: _____ Fax: _____ E-Mail: _____

Residence Address: (include zip) _____

Phone: _____ Fax: _____ E-Mail: _____

Cell Phone: _____ Preferred Mailing: Home Office Preferred Phone: Home Office Cell

Are you presently a member of any other Association of REALTORS®? Yes No

If yes, name of Association and type of membership held: _____

Have you previously held membership in any other Association of REALTORS®? Yes No

If yes, name of Association and type of membership held: _____

Have you been found in violation of the Code of Ethics or other membership duties in any Association of REALTORS® in the past three (3) years or are there any such complaints pending? Yes No (If yes, provide details as an attachment.)

If you are now or have ever been a REALTOR®, indicate your NAR membership (NRDS) #: _____ and last date (year) of completion of NAR's Code of Ethics training requirement: _____.

Are you a principal, partner, corporate officer or branch office manager? Yes No **If yes, you must also complete 2nd page of this application.**

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Association, I shall pay the fees and dues as from time to time established. **NOTE:** Payments to the Fayetteville Regional Association of REALTORS® are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense. No refunds.

By signing below I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any (e.g., MLS, Foundation) may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association(s) in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

Specialty: Residential Commercial Resort International Other: _____

How long with current real estate firm? _____ Previous real estate firm (if applicable): _____

Number of years engaged in the real estate business: _____

Dated: _____ Applicant's Signature: _____

Dated: _____ Broker's Signature: _____

APPLICATION FOR REALTOR® MEMBERSHIP:
PAGE 2 FOR DESIGNATED BROKERS/BRANCH MANAGERS

Company information: Sole Proprietor Partnership Corporation LLC (Limited Liability Company)

Your position: Principal Partner Corporate Officer Branch Office Manager

Names of other Partners/Officers/ of your firm:

Have you ever been refused membership in any other Association of REALTORS®? [] Yes [] No
If yes, state the basis for each such refusal and detail the circumstances related thereto:

Is the Office Address, as stated, your principal place of business? [] Yes [] No
If not, or if you have any branch offices, please indicate and give address:

Do you hold, or have you ever held, a real estate license in any other state? [] Yes [] No
If so, where:

Have you or your firm been found in violation of state real estate licensing regulations within the last three years? If yes, provide details:

Have you or you firm been convicted, adjudged, or otherwise recorded as guilty by a final judgment of any court of competent jurisdiction of a felony or other crime. If yes, provide details:

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Association, I shall pay the fees and dues as from time to time established. **NOTE:** Payments to the Fayetteville Regional Association of REALTORS® are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense. No refunds.

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Dated: _____ Signature: _____